

State of Kansas
REPOSSESSION REQUIREMENTS

TR-84 (Rev. 09/08)

The following are the requirements in the State of Kansas to repossess a vehicle:

- **The vehicle must be in the lien holder's possession.**
- The owner of the vehicle must be a Kansas resident and/or the vehicle must have been financed originally by a financial institution chartered in the State of Kansas.
- A properly completed application for title must be completed in the county in which the debtor/lien holder is located.
- A "Repossession Affidavit" (TR-84) must be properly and fully completed.
- If the vehicle was titled in another state or if the VIN (vehicle ID number) is in error, a Kansas Highway Patrol "Motor Vehicle Examination Certificate" (MVE-1) must be obtained. **If the vehicle will not be returned to Kansas, by the financial institution or a purchaser, before being titled in another jurisdiction,** the VIN Inspection Exemption certification may be completed and notarized on the Repossession Affidavit. If the inspection exemption is not completed, the MVE-1 must be attached.

The following are required and must be attached to the completed Repossession Affidavit and submitted to the treasurer's office when making application:

- ◆ A certified and notarized copy of the security agreement, and one payment schedule. Security agreement must include the vehicle's year, make and complete VIN, the debtor's name and signature. (If the names of two or more persons appear on the back of the title when the security agreement is entered into, and the names are joined by "and", the signatures of both individuals must appear on the certified security agreement.)
- ◆ Verification of title (one of the following):
 - The actual title or Manufacturer's Statement of Origin (MSO) assigned to the debtor and showing the secured party as lienholder, or
 - A certified (notarized true and exact) copy of the front and back of the title or MSO that was assigned to the debtor and showing the secured party as lienholder, or
 - A copy of an application for title and registration in any state with the debtor's name shown as the owner and the secured party's name listed as the lienholder, or
 - Verification of the last registered owner and lien holder, if applicable, obtained from the State of Kansas, a Kansas County Treasurer or issued by another state, or
 - The Kansas Division of Vehicle's Notice of Security Interest (NSI) letter verifying application for Kansas title and registration has been made.
- ❖ If the verification submitted does not show the debtor's name as owner or purchaser and the name of the secured party that is applying for repossession title as lienholder, a notarized disclaimer/release is required from the last registered owner(s) and any lienholder(s).
- ❖ **Repossession titles cost \$13.00**, \$10.00 title fee and \$3.00 repossession title fee.

If there are any questions, please call the Repo Section at (785) 296-3621, menu options 2, and then 4.