

## Instructions for Temporary Residents in the United States applying for a Kansas Driver's License, Driver Instructional Permit or Non-Driver Identification Card

### **Purpose:**

In July 2011, Kansas Department of Revenue (KDOR) began utilizing the United States Citizenship and Immigration Service's "System Alien Verification for Entitlement System (SAVE), to determine the status of Temporary Residents in the United States when such applicants apply for a Kansas Driver's License, Driver's Instructional Permit, or Non-Driver Identification credential.

### **Instructions:**

If you are a temporary resident to the United States, follow these instructions for obtaining a SAVE verification prior to applying for a Kansas Driver's License, Driver Instructional Permit or Non-Driver Identification credential.

1. Download the SAVE Verification Request form at: <http://ksrevenue.org/vehicle.html>
2. Complete the Verification form and be sure to include your contact information including telephone, email and mailing address.
3. Make legible photocopies of all pertinent documents that apply to your immigration status, i.e., Passport, Visa, I-94, I-20, DS 2019, etc.
4. Mail the Verification Request form and photocopies of all immigration documents to:  
Attention: SAVE Coordinator  
Driver License Exam Bureau  
P.O. Box 2188  
Topeka, KS 66601-2188
5. For faster service, you may scan and email all forms and documents to:  
[lawfulpresence@kdor.state.ks.us](mailto:lawfulpresence@kdor.state.ks.us)
6. A SAVE Coordinator will contact you by mail or email with your verification status which allows you to schedule an appointment at the State Driver's License Exam Station of your choice. All original Documents must be presented at the Exam Station for review at the time of your appointment. A list of all locations can be found at: <http://ksrevenue.org/pdf/dmvdlstations.pdf>



**SAVE VERIFICATION-REQUEST-FORM**  
DEPARTMENT OF VEHICLES DRIVERS'S LICENSE

<b>Instructions:</b> Requestor must submit legible photocopies of legal documents to be verified. Requestor must complete all information indicated in the Information Section of this document. A Kansas Dept. of Revenue employee will contact the Requestor by mail, email, or phone to review findings.	<b>Submitting or Desired Exam Office:</b>
	<b>Date Received:</b>

**PLEASE CHECK SUBMITTED DOCUMENTS:**

- o I-327 (Reentry Permit)
- o I-551 (Permanent Resident Card)
- o I-571 (Refugee Travel Document)
- o I-765 (Employment Authorization Card)
- o Temporary I-551 Stamp (on passport or I-94)
- o I-94 (Arrival/Departure Record)
- o Unexpired Foreign Passport
- o WT/WB Admission Stamp in Unexpired Foreign Passport
- o I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status)
- o DS2019 (Certificate of Eligibility for Exchange Visitor (J-1) Status)
- o Other (Use Document Description)

Name of Requestor (Last)	(First Name)	Middle Initial	Date of Birth
Address		Driver's License or Non-Driver ID Number	
City	State	Zip Code	
Email Address	Telephone Number ( ) - -	Fax Number ( ) - -	
Additional Comments:			

**MAIL TO :**  
**DRIVERS LICENSE BUREAU**  
**SAVE COORDINATOR**  
**PO BOX 2188**  
**TOPEKA, KS 66601-2188**  
**EMAIL: LAWFULPRESENCE@KDOR.STATE.KS.US**